

**As a result of the changes in the rules and dispositions with regard to copyright, CegeSoma is currently undertaking a detailed scrutiny of its collections with the intention of determining the origin and if possible the ownership of the photographs. As a result of this detailed survey we may have to temporarily refuse the reproduction of some photographs. We will answer each request upon receipt of the order form. Moreover, from now on, part of our collections will only be accessible online in the form of textual descriptions. However, we are happy to receive visitors who wish to consult these images in our reading room. We apologize for any inconvenience these new regulations may cause.**

### **How to obtain a copy of the pictures in our catalogue ?**

1. Fill out the order form with the call numbers of the pictures that interest you.
2. We will send you digital copies of our photographs (you will not receive a printed version). The photographs will be sent to you by email (limited number of pictures) or on a CD-ROM which will be sent to you by mail (5 pictures or more). You can then go to a photographer who can deliver the pictures in the size you require.
3. Price list for digital images

	<b>Services</b>	<b>Price</b>
Reproduction cost	<ul style="list-style-type: none"> <li>- mailing of the picture</li> <li>- mailing of the picture with a resolution of more than 300 dpi (which requires the re-scanning of the picture)</li> </ul>	10,00 € per photograph To be established case by case
Usage fee (academic and non-commercial publications can obtain an exemption subject to prior authorization and delivery of a copy of the publication). The fee does not exempt from payment of possible copyrights).	<ul style="list-style-type: none"> <li>- printed or digital publication</li> <li>- Television, radio, multimedia, website or cinema broadcast, film or report</li> </ul>	30,00 € / illustration  50,00 € / illustration
Copyright	<ul style="list-style-type: none"> <li>- if the Centre holds the copyright of the pictures</li> <li>- if a third person holds the rights</li> </ul>	0,00 € (For the Algoet collection, see head of audiovisual collection) To be established case by case
Postage costs		According to destination and weight of the package

**To obtain a detailed estimate, you can send the order form to Isabelle Sampieri, CegeSoma, 29, Square de l'Aviation, 29, 1070 Brussels or [isabelle.sampieri@arch.be](mailto:isabelle.sampieri@arch.be)**